The City of Nacogdoches is seeking a talented, passionate, and motivated municipal attorney to serve as City Attorney. The selected candidate will be exposed to a vast array of municipal law issues while working in the “Oldest Town in Texas.”

Nacogdoches offers a superb quality of life in a beautiful East Texas landscape of pineywoods. The position reports to a five-member City Council and provides legal services to a full-service municipality. The City offers a highly competitive salary and a comprehensive benefits package.

The City Attorney coordinates and performs a wide scope of highly complex professional legal services for the City of Nacogdoches, the City Council, City Staff and various boards and commissions, including legal advice, opinions, recommendations, and participating in litigation. This position is also responsible for prosecution in Municipal Court.

Prospective candidates must have knowledge of local, state, and federal laws, ordinances, statutes, and court decisions relating to municipal operation. Additionally, the ideal individual must have knowledge of the Public Information Act, Open Meetings Act, and conflict of interest statutes; procurement; contract and bidding laws; civil procedure, methods, and practices of pleadings; and principles and practices of criminal law. Knowledge of the following is required: laws and procedures pertaining to land use, zoning, and their attendant procedures; methods and techniques of legal research; economic development documentation; Texas Tort Claims Act and municipal liability; and organization, function, and authority of various City departments.
Nacogdoches is considered one of the most historic towns in Texas, and its rich heritage attracts visitors from around the world.

The City of Nacogdoches today has something for everyone, from historical sites and museums to parks and trails. Original brick streets pave the downtown historical district which offers unique eats and shopping for all.

Nacogdoches continues to grow with a big city attitude while maintaining its small town charm. Offering six miles of trails, parks, lakes, gardens, and an arboretum, there are outdoor activities available for the entire family any time of the year. Sports enthusiasts can enjoy high school and college sports, and our town also holds ample cultural events at our theaters, art museums, and event venues.

Located in East Texas and the Texas Forest Country, Nacogdoches has a population of 33,614 and is the county seat of Nacogdoches County. Our community is a vital transportation, business, university and tourism center.

Nacogdoches is located at the intersection of U.S. Highway 59, State Highway 21, and State Highway 7. Nacogdoches is 65 miles south of Interstate 20. It is located approximately 140 miles northeast of Houston, 90 miles southwest of Shreveport, and 160 miles southeast of Dallas.

In the heart of Nacogdoches is the campus of Stephen F. Austin State University (SFASU). Covering more than 400 acres, SFASU is home to more than 13,000 full and part-time students. SFA offers a comprehensive education at undergraduate, graduate and doctoral degree levels. Programs are offered through the School of Applied Arts and Sciences, Business, Education, Fine Arts, Forestry, Liberal Arts, and Science and Mathematics.

Nacogdoches ISD is made up 10 campuses in grades Pre-K through 12, serving nearly 6,500 students. NISD provides athletics and special activities, including baseball, basketball, cross country, football, golf, power lifting, soccer, softball, swim, tennis, track and field, and volleyball to its student body. There is also a multitude of private school options including Christ Episcopal School, First United Methodist Church Preschool, Fredonia Hill Baptist Academy, Nacogdoches Christian Academy, Regents Academy, and SFASU Early Childhood Lab.
The City of Nacogdoches is a home-rule City and operates under a Council-Manager form of government. The City Council consists of five members, a Mayor who is elected at-large and four City Council members elected from individual wards. Administrative responsibility of the City rests with the City Manager, who is appointed by the City Council.

As a full-service municipality covering 27.01 square miles, the City of Nacogdoches provides police, fire protection, water and wastewater treatment, solid waste collection and disposal, city parks, a recreation center, library and airport. The City has a total fiscal year budget of $67,879,000. The City team is made up of 347 employees (324 full-time and 23 part-time). The City has received the GFOA Certificate of Achievement for Excellence in Financial Reporting for more than 10 years, as well as the Scenic City Award. The Chamber of Commerce also received an award for being one of only 58 Chambers in the State of Texas to be rated as 4 Star Accredited.
IDEAL CANDIDATE

The City of Nacogdoches seeks a talented, passionate, and motivated municipal attorney to serve as City Attorney. The selected candidate will be exposed to a vast array of municipal law issues while working in the “Oldest Town in Texas.” The City desires candidates who are creative, collaborative, and political savvy without being political. The City Attorney is a strategic partner of the City’s executive team and must be able to provide ethical and informed legal guidance. The ideal candidate will be an experienced attorney with a strong background in municipal law and someone who is solutions oriented in a fast paced environment. Experience in municipal court prosecution is preferred. He or she must be a team player who can work effectively with Council, staff, and the community and is able to provide prompt, accurate legal advice, counsel, and recommendations. The City Attorney will provide sound guidance to, and maintain communications with, City Council and staff concerning the legal affairs of the City. The new City Attorney must be able to rapidly assess the current condition of the City, stay informed of legal issues involving the City, and be prepared for future legal issues and their impact on the City.

EDUCATION AND EXPERIENCE

The selected candidate must hold a Juris Doctorate from an accredited law school and have a minimum of 5 years of broad professional legal experience in municipal law or private law experience in Procurement, Land Use, Real Estate, Utility Law, Constitutional Law, Federal & State Grants, Construction, Economic Development, and Environmental Law. Diverse legal research experience and courtroom/trial experience with a background in prosecution is preferred.

Must possess a valid driver license. State Bar of Texas Licensure required. Possession of or ability to obtain license to practice before U.S. District Court and U.S. Circuit Court of Appeals. No public SBOT or Foreign State disciplinary history.
COMPENSATION & BENEFITS

The City of Nacogdoches offers a highly competitive salary, depending on qualifications and experience. A comprehensive benefits package is also provided, including tenure pay. The City participates in the Texas Municipal Retirement System (TMRS) at a 7% employee deposit rate with a municipal matching rate of 2:1. City paid health, dental, and life insurance is provided for employee as well as vacation, sick leave, and holiday pay. Other voluntary benefit plans are available. The City will provide assistance with moving expenses, if appropriate.

APPLICATION PROCESS

To be considered, interested candidates will need to submit a letter of interest and resume by 5:00 p.m. Wednesday, October 21, 2020. Letter of interest and resume are to be submitted to Human Resources Director, Stephen Pearl:

email- pearls@nactx.us

mail or in-person- 202 E. Pilar Room 110 Nacogdoches, TX 75963

Tentative hiring timeline:

• Wednesday, October 21, 2020 – Letter of interest and resume due.
• Tuesday, November 3, 2020 - City Council will determine finalists.
• Friday, November 13, 2020 & Saturday, November 14, 2020 – City Council interviews with finalists.
• Tuesday, November 17, 2020 – City Council names a lone finalist.
• December 1, 2020 – City Council approves employment agreement with lone finalist.
• January 4, 2021 – Expected start date.

To learn more about the City of Nacogdoches, visit the City’s website: nactx.us

Photos courtesy of: Hardy Meredith, Kelly Floyd, City of Nacogdoches, Nacogdoches County Chamber of Commerce & SFA Athletics