

GENERAL QUALIFICATIONS FOR JURY SERVICE
(Gov't Code, Section 62.102)
Code Crim. Proc., Articles 35.16, 35.19)

To be qualified to serve as a juror you *must*:

1. be at least 18 years of age;
2. be a citizen of this state and a resident of the county and the city of Nacogdoches in which you are to serve as a juror;
3. must live within the city limits of the city of Nacogdoches;
4. be qualified under the Constitution and laws to vote in the county in which you are to serve as a juror (*Note: You do not have to registered to vote to be qualified to vote*);
5. be of sound mind and good moral character;
6. be able to read and write;
7. not have served as a juror for six days during the preceding three months in the county court or during the preceding six months in the district court;
8. not have been convicted of a felony, and, not be under indictment or other legal accusation of a misdemeanor theft or any felony; and
9. (for service on a jury in a criminal case) not have been convicted of theft.

EXEMPTIONS FROM JURY SERVICE
(Gov't Code, Section 62.106)

You may be exempted from jury service if:

1. you are over 70 years of age;
2. you have legal custody of a child or children younger than 10 years of age and service on the jury would require leaving the child or children without adequate supervision;
3. you are a student at a public or private high school;
4. you are enrolled and in actual attendance at an institution of higher education;
5. you are an officer or an employee of the senate, the house of representatives, or any department, commission, board, office, or other agency in the legislative branch of state government;
6. you are the primary caretaker of a person who is an invalid unable to care for himself or herself (This exemption does not apply to health care workers);
7. you are a member of the United States military forces serving on active duty and deployed to a location away from your home station and out of your county of residence;

You are not required to claim an exemption. It is your choice.

REQUEST FOR DELAY OF JURY SERVICE

Business and hardship reasons are not lawful reasons to be excused but may be good cause for delaying your Jury Service. You must complete the jury questionnaire if you are asking for a delay. I request my service be delayed for the following reason(s):

Jury service is an obligation of citizenship that is essential to the judicial process. It is an opportunity for you to make meaningful contribution to ensure that justice is provided in our community.

The Judge of the Municipal Court recognizes that jury service entails an imposition on the citizens called for jury service. In order to minimize the burden caused by your jury service, report promptly at the date and time indicated on the JUROR INFORMATION form. The Nacogdoches Municipal Court building is located at 217 W. Hospital, Nacogdoches, Texas.

Parking Information: Parking spaces are available in front and to the side of the court building and across Pearl Street close to the Farmer's Market.

JUROR INFORMATION FORM: This information is needed for the jury selection process. Please complete this enclosed form and mail it back to the court within 10 from receipt of this letter. Generally, your jury service will be f no longer than one day.

We hope that you will find the opportunity to serve to be a pleasant and rewarding experience. Your service as a juro is appreciated.

Mail questionnaire back within ten (10) of receipt of letter. Please print legibly. You are to appear promptly as instructed by this summons. If you have a special need or disability you are encouraged to notify the Court immediately concerning requests for reasonable accommodation.

THE FOLLOWING: JUROR QUESTIONNAIRE" IS MANDATED BY GOVERNMENT CODE, SECTION 62.01323
Your answers are CONFIDENTIAL and may be disclosed only to the judge, court personnel, the litigant, and the litigant's attorney.

NOTICES

- 1. Failure to appear for jury service may result in a \$100 fine for contempt.**
- 2. If you knowingly provide false information in a request for an exemption to be excused from jury service, you are subject to a contempt action punishable by a fine of not less than \$100 or more than \$1000 (Government Code, Section 62.0141).**
- 3. If you claim to be disqualified based on a lack of citizenship or lack of residence in this county you may no longer be eligible to vote in this county.**

Note: Effective September 1, 1999, Civil Practice and Remedy Code. Sec. 122.002 makes terminating an employee because he or she performs jury duty a Class B misdemeanor.

CONDUCT AND DRESS REQUIRED OF ALL PERSONS WHILE ATTENDING COURT

- ◆ No Inappropriate attire, including shorts, tank tops, muscle shirts, inappropriate “message” shirts, excessively worn clothing, sunglasses, hats or caps, do rags, flip flops, sandals, or bare feet.
- ◆ No smoking or use of tobacco products, including snuff or chewing tobacco.
- ◆ No reading of extraneous materials, such as books, newspapers, magazines, or playing of hand held games.
- ◆ No propping of feet or sitting on tables or railings, or on the back of benches or chairs, no sleeping or lying on the benches.
- ◆ No food, drink or chewing of gum
- ◆ No loud noises, rustling of papers, and no talking which the judge deems as interfering with court proceedings (except for quite conversation between a defendant and their attorney)
- ◆ No standing in the courtroom, particularly in front of the bailiff or in front of the bench, except when addressing the court or at the direction of the judge.
- ◆ No unattended children in the courtroom. Crying or disruptive children should be removed to the lobby area and be supervised.
- ◆ No cell phones are to ring and no pagers are to go off in the courtroom. Anyone leaving to answer a silent ring or page may not be allowed reentry into the courtroom. Additionally, no audio or visual recording devices are permitted in the courtroom without express permission of the judge.
- ◆ No weapons of any type, including the carrying of permitted handguns, will be tolerated.
- ◆ No loitering inside or outside the Municipal Court building, when your business is concluded you are required to leave the premises.
- ◆ No gestures, facial expressions, or sounds indicating approval or disapproval of the courts rulings.

ALL PERSONS ENTERING THE MUNICIPAL COURT BUILDING ARE SUBJECT TO A SECURITY CHECK, UP TO AND INCLUDING A PERSONAL SEARCH AND THEIR BELONGINGS.

ALL PERSONS HAVING BUSINESS WITH THE COURT WILL ADDRESS THE PRESIDING JUDGE AS SIR/MA’AM, YOUR HONOR, OR JUDGE.

NOTHING HEREIN SHALL PREVENT OR PROHIBIT THE FURTHER ADOPTION OF ADDITIONAL RULES, WRITTEN OR NOT.